pennsylvania
DEPARTMENT OF HUMAN SERVICES

MEDICAL ASSISTANCE BULLETIN

ISSUE DATE	EFFECTIVE DATE	NUMBER
January 30, 2017	January 30, 2017	99-17-02

SUBJECT	BY
Submission of Claims that Require the National Provider Identifier (NPI) of a Medical Assistance enrolled Ordering, Referring or Prescribing Provider	*Leesa M. Allen* Leesa M. Allen, Deputy Secretary Office of Medical Assistance Programs
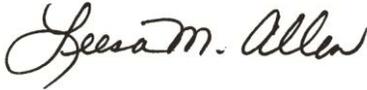
IMPORTANT REMINDER: All providers must revalidate their MA enrollment every 5 years. Providers should log into PROMISe to check their revalidation date and submit a revalidation application at least 60 days prior. Enrollment (revalidation) applications may be found at http://www.dhs.pa.gov/provider/promise/enrollmentinformation/S_001994.

PURPOSE:

The purpose of this bulletin is to provide information about the provider types and services that require a National Provider Identifier (NPI) of an ordering or prescribing provider who is enrolled in the Assistance (MA) Program in order to obtain payment.

SCOPE:

This bulletin applies to all providers enrolled in the MA Program who submit claims for items or services in the Fee-for-Service (FFS) delivery system, including the School-Based ACCESS Program and home and community-based waiver programs.

BACKGROUND:

In MA Bulletin Number 99-16-07, titled "Enrollment of Ordering, Referring and Prescribing Providers", issued and effective April 1, 2016, the Department of Human Services (Department) informed providers of the implementation of the federal requirement for enrollment of ordering or prescribing providers in the MA Program. This bulletin also advised providers that when a claim is submitted for payment, the Department will use the NPI of the ordering or prescribing provider included on the claim to validate the provider's enrollment in the MA Program and if the NPI of the ordering, referring or prescribing provider is not enrolled in the MA program, the claim for payment will be denied.

DISCUSSION:

Providers furnishing services to MA recipients that require an order or prescription must obtain the order or prescription from a MA enrolled provider in order to obtain payment. The

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NPI of a MA enrolled provider ordering or prescribing the service must be identified on the claim submitted by the billing provider.

The billing providers, identified by provider type below, must check the PROMISe™ provider billing guides to determine if claims for services submitted by their provider type and specialty combination require a MA enrolled ordering or prescribing provider's NPI on the claim.

- Provider Type 01 – Inpatient Facility
- Provider Type 03 – Extended Care Facility
- Provider Type 05 – Home Health Agency
- Provider Type 06 – Hospice
- Provider Type 08 – Clinic
- Provider Type 09 – Certified Registered Nurse
- Provider Type 11 – Mental Health/Substance Abuse Services Provider
- Provider Type 16 - Nurse
- Provider Type 17 - Therapist
- Provider Type 19 – Psychologist
- Provider Type 20 - Audiologist
- Provider Type 21 – Case Manager
- Provider Type 24 – Pharmacy
- Provider Type 25 – Durable Medical Equipment and Medical Supplies
- Provider Type 28 – Laboratory
- Provider Type 29 – X-Ray Clinic
- Provider Type 30 – Renal Dialysis Clinic
- Provider Type 31 – Physician
- Provider Type 35 – Public School
- Provider Type 59 – OLTL Programs

All providers who bill for outpatient drug claims, must include the NPI of the provider who prescribed the drug. The following provider types and specialties may submit outpatient drug claims:

- Provider Type 08 – Clinic - Provider Specialty - 083 Family Planning Clinic
- Provider Type 09 - Certified Registered Nurse Practitioner
- Provider Type 24 – Pharmacy
- Provider Type 31 - Physician
- Provider Type 33 - Certified Nurse Midwife

Claims for the following items or services are to include the NPI of a MA enrolled provider as specified below:

- Inpatient Facility services are to include the NPI of the attending provider, the provider that ordered the admission, or the provider who was responsible for determining the diagnosis or treatment of the patient.

- Extended Care Facility services:

    o Claims for Nursing Facility services are to include the NPI number of the attending physician or the medical director as defined in 28 Pa Code § 211.2 or the provider who initially certifies or recertifies the recipient's need for nursing facility.
    o Claims for Intermediate Care Facility for Individuals with Intellectual Disabilities services are to include the NPI number of the provider who initially certifies or recertifies the beneficiary's need for services as set forth in 55 Pa. Code § 6210.42-6210.43 or the physician who participates in the establishment of the individual program plan.

- All other provider types should refer to Department bulletins or contact the Department for further guidance on what type of practitioner must order or prescribe the service.

If the claim is submitted without the NPI of the MA enrolled ordering or prescribing provider or the NPI on the claim does not match a NPI of an enrolled MA provider, the billing provider's claim will be denied.

PROCEDURE:

Providers are to reference their PROMISe™ provider handbooks and billing guides for further directions on including the NPI of a MA enrolled provider who ordered or prescribed the item or service on the claim. The PROMISe™ provider handbooks and billing guides will instruct providers, by provider type or provider type and specialty, where to populate the NPI of the ordering or prescribing MA enrolled provider on the claim for the different claim types (professional, institutional, paper or electronic).

Billing providers may check the Provider Portal Lookup Function in PROMISe™ to determine if the provider who ordered or referred the service is enrolled in the MA program. The Provider Portal Lookup Function can be accessed after a MA enrolled provider has logged into PROMISe™.

REFERENCES:

- PROMISe™ Provider Handbooks and Billing Guides – http://www.dhs.pa.gov/publications/forproviders/promiseproviderhandbooksandbillingguides/index.htm
- Provider Quick Tip 155, titled "Announcing the New Medical Assistance (MA) Enrolled Provider Portal Lookup Function." Providers may view this Quick Tip by accessing the Department's website at: http://www.dhs.state.pa.us/cs/groups/webcontent/documents/communication/p_034770.pdf.